

# **NEPAL PHARMACY COUNCIL REGULATION, 2059 (2002)**

Approved by

His Majesty's Government on

2059-4-21 (Aug. 6, 2002)

In exercise of power conferred by Section 36 of the Pharmacy Council Act, 2057 (2000), the Nepal Pharmacy Council has framed the Rules as follows.

## **Chapter - 1**

### **Preliminary**

1.1 Short title and commencement : (1) These Rules may be called as "Nepal Pharmacy Council Regulation, 2059 (2002)".

(2) This Regulation shall come into force immediately.

1.2. Definition : Unless the subject or context otherwise requires, in this Regulation,-

- (a) "Act" means the Nepal Pharmacy Council Act, 2057 (2000).
- (b) "Pharmacy Professionalist" means Pharmacist or Pharmacy assistant.
- (c) "Institution" means educational institution or any institution relating to Pharmacy profession and this shall include any type of institution which provides pharmacy service.
- (d) "Educational Institution" means any educational or training institute established with the objective to provide or cause to provide study, training relating to Pharmacy Subject (Medical Science) and it shall include educational or training institution established in any name relating to Pharmacy for such purpose.
- (e) "Employee" means the employee who render service in the act of the Council.

## **Chapter - 2**

### **Provision Relating to Name Registration**

2.1 Name registration and re-name registration fee : (1) For the purpose of name registration of Pharmacy professionalist in the Council, the fee as prescribed under Schedule-1 shall be required to be paid.

(2) If the name of any person has been removed from the registration book of the Council after name registration pursuant to Clause (a), (b) or (c) of Section 18 of the Act, the fee as equivalent to the initial name registration shall be required to pay for re-registration of the name.

2.2 Application to be made for name registration : (1) Any person holding pharmacy profession wish to register his name in the registration book to carry out Pharmacy profession, such person shall be required to submit an application to the Council in the format prescribed in Schedule-2.

(2) While submitting an application pursuant to Sub-rule (1), a copy of the educational qualification or degree and the document issued by authoritative authority as regards to such educational qualification or degree, name registration fee determined pursuant to Sub-rule 2.1, Affidavit pursuant to Schedule-3 and other document prescribed by the Council and the certificate of Nepalese citizenship in the case of Nepalese citizen and in the case of non-Nepalese, a copy of his identify issued by governmental body showing his passport or identity and the recommendation letter issued by the head of the institution in which he has desired to work for registration of his name stating therein causes for his to work, period of work etc. shall be required to be enclosed therewith.

2.3 Period of the recommendation, investigation, inquiry against the application : Generally, the total period of investigation by the Registrar against the application submitted by the applicant and the inquiry and recommendation to be made by the Subject Committee relating to thereof to the Council shall not exceed than three months.

2.4 Decision of registration of name, renewal of registration and registration book : (1) The Registrar having registered the name of person bearing pharmacy professionalist whose name has been decided to register by the Council pursuant to Section 15 of the Act in the registration book in the format pursuant to Schedule-4 shall be required to issue a name registration certificate to such Pharmacy Professionalist in the format pursuant to Schedule-5.

(2) If any non-Nepalese pharmacy professionalist has to carry out pharmacy profession in any institute throughout the Kingdom of Nepal such Pharmacy professionalist shall be required to register their name in the registration book.

(3) Non-Nepalese Pharmacy professionalist shall be entitled to carry out pharmacy profession up to the period and limit prescribed by the Council.

(4) While making name registration of non-Nepalese Pharmacy Professionalist pursuant to Sub-rule (2), a decision shall be required to be made to register the name in the Council authorizing to carry out the Pharmacy profession throughout the Kingdom of Nepal for a period of two years in maximum.

(5) If any non-Nepalese Pharmacy Professionalist whose name has been registered specifying the time frame pursuant to Sub-rule (4), wish to renew his name, such professionalist shall be required to submit an application before the Council at least 35 days in advance of the expiry of the time frame enclosing therewith the fee so prescribed in Schedule-1 and the Council if so deems necessary may make a decision for renewal of name registration of such person not exceeding one year once after submission of such application.

(6) It shall be deemed to have been expired automatically the name registration of Pharmacy professionalist in case where the registered non-Nepalese Pharmacy professionalist has not submitted an application for renewal of name registration before the Council 35 days in advance of expiry of time frame of his name registration or his period of service has been terminated in the institution where he is serving prior to the expiry of time frame of renewal of registration or he has left to work in such institution.

(7) If the registration has been canceled pursuant to Sub-rule (6), the name registration or renewal registration fee so paid shall not be refunded.

(8) Other provision relating to name registration and renewal registration of non-Nepalese Pharmacy Professionalist shall be as prescribed by the Council.

- 2.5 Notice of name registration to be given : If the Council, owing to any reason has made decision not to register the name of such applicant while making proceeding into the application so submitted for name registration, the Registrar shall be required to give information thereof to the concerned applicant in the format prescribed in Schedule-6.
- 2.6 Fee not to be refunded : If the Council has made decision not to register the name of the applicant in the registration book pursuant to Rule 2.5, the fee so paid by the applicant for name registration shall not be refunded.

### Chapter - 3

#### **Provision Relating to Professional Code of Conduct**

- 3.1 Professional code of conduct : (1) For the purpose of Clause (e) of Section 9 and Clause (c) of Sub-section (1) of Section 18 of the Act, the professional code of conduct to be observed by the registered Pharmacy Professionalist while carrying out the Pharmacy profession shall be as follows:-
- (a) No discrimination be made on the basis of religion race, sex and social cast and custom or any means against any person while exercising professional knowledge and skill.
  - (b) Acts to be carried out only on to the subject of study or knowledge and skill obtained by him.
  - (c) No undue financial benefit of any type shall be obtained other than the remuneration, allowance and other facilities in lieu of service through publicity of pharmacy service or no undue activity of any type which damage the image of Pharmacy profession be carried out or caused to be carried out.
  - (d) Responsibility of each act relating to Pharmacy profession to be performed by them shall be required to be taken and performed personally.
  - (c) Each registered Pharmacy professionalist shall be required to update their name.
- (2) The code of conduct to be observed by the Pharmacy Professionalist other than as referred to in Sub-rule (1), shall be as prescribed by the Council from time to time.
- (3) It shall be the duty and responsibility of all so concerned to observed or cause to observe the professional code of conduct.
- 3.2 Deemed to be treated as the professional code of conduct has not followed : If the registered Pharmacy Professionalist has not observed the code of conduct so determined pursuant to Rule 3.1, it shall be treated that the professional code of conduct has not been observed.

## Chapter - 4

### **Procedure Relating to Removal of Name from the Registration Book, Suspension and Re-registration the Name**

- 4.1 **Inquiry Committee** : If the matter appears to the notice of the Council by any means that any registered Pharmacy professionalist has not observed the professional code of conduct pursuant to Rule 3.1 or registered the name in the registration book pursuant to Clause (e) of Sub-section (1) of Section 18 of the Act, the Council may constitute a one or three members Inquiry Committee on the convenorship of any member of the Council to have inquiry an required and submit a report thereof.
- 4.2 **To take statement and cause to submit proof and evidence** : The Inquiry Committee may, take the statement of the person charged in the crime of non-observation of the professional code of conduct or registered the name pursuant to Clause (e) of Sub-section (1) of Section 18 of the Act and cause to submit proof and evidence against the charge so made to him.
- 4.3 **Opportunity of defence to be given** : (1) During the process of investigation of the person against whom the charge of non-observation of professional conduct or registered the name pursuant to Clause (e) of Sub-section (1) of Section 18 of the Act has been made, the Council shall be required to give an opportunity of his defence as regards to that by providing reason for such action to such person at least 35 days in advance.
- (2) While giving an opportunity of defence pursuant to Sub-rule (1), the charge against him shall be required to be clearly indicated and the facts and grounds on which each charge is based.
- (3) The concerned person shall be required to submit his defence within the time frame so given for defence pursuant to Sub-rule (1).
- 4.4 **Suspension may be made** : (1) The Inquiry Committee may, suspend a registered Pharmacist or Pharmacy assistant from the date of initiation of inquiry against whom the charge of non-observation of professional conduct or registered the name pursuant to Clause (e) of Sub-Section (1) of Section 18 of the Act has been made.

Provided that generally suspension shall not be made unless the following circumstance exist:-

- (a) If there appears a possibility of collecting false evidence concealing the evidence against him if he is not suspended and allowed to carry out Pharmacy Professions, or
- (b) If there appears a possibility of loss and damage to such profession or consumer if he is not suspended and allowed to carry out Pharmacy profession.

(2) While suspending any Pharmacy professionalist pursuant to Sub-rule (1), he shall not be suspended ordinarily for more than two months. The proceedings against him shall be required to be completed within the said period. If such proceedings cannot be completed within the said period owing to extraordinary circumstance and the period of suspension has to be extended, the period of suspension can be extended for maximum of one month with the prior approval of the Council.

(3) The information of suspension pursuant to Sub-rule (1) or extension of the period of suspension pursuant to Sub-rule (2) shall be required to be given to the Pharmacy professionalist so concerned and the institution, if he has been serving in any institution. After obtaining the information of suspension of any Pharmacy Professionalist, such institution shall be required to suspend the Pharmacy Professionalist so concerned from the service of its institution.

4.5 An opportunity of clarification to be given : (1) If the defence has not been made within the time frame so given to defense pursuant to Rule 4.3 or if the defense so submitted is not satisfactory, a notice at least of 15 days shall be required to be given as regards to ask such person to submit clarification that why his name should not be removed from the registration book.

(2) The Pharmacy professionalist shall be required to submit clarification within the time frame so given in cases where an opportunity of clarification has been given pursuant to Sub-rule (1).

4.6 Report of the Inquiry Committee : (1) The Inquiry Committee shall be required to submit its report before the Council after completion of the act of inquiry.

(2) The report to be submitted pursuant to Sub-rule (1), shall be required to be enclosed therewith the opinion of the Committee whether the name of any person be removed from the registration book or not and all proof and evidence obtained thereon.

4.7 Decision to be made by the Council : The Council shall be required to make decision by studying the report submitted by the Inquiry Committee pursuant to Rule 4.6 and mentioning explicit reasons upon proper evaluation of the defense, clarification submitted by the person so charged and available proof and evidence after having checked whether or not the person so charged has been given enough opportunity of defense and clarification pursuant to Rule 4.3 and 4.5 respectively and whether or not factual evaluation and analysis of the defense, clarification submitted by him and proof, evidences enclosed therewith and the evidences collected by Inquiry Committee.

4.8 Information of decision : If the Council has made decision to remove the name of any person from the registration book of the Council pursuant to Rule 4.7 on the ground of non-observation of professional conduct or charge of the name registration pursuant to Clause (e) of Sub-section (1) of Section 18 of the Act, the Registrar shall, after giving the information of such decision to the person so concerned and the institution where he is serving, require to publish a public notice thereon.

4.9 Termination of Suspension : If the charge made against any person for non-observation of professional conduct or registration of the name pursuant to Clause (e) of Sub-section (1) of Section 18 of the Act has been proved pursuant to Rule 4.7 or not proved by the Council and if such person has been suspended pursuant to Rule 4.4, such suspension shall *ipso facto*, be terminated.

4.10 Re-name registration : If the Council has decided to re-register the name of any Pharmacy Professionalist pursuant to Sub-section (2) of Section 20 of the Act, the Registrar shall register the name of such person in the registration book by following the procedures as referred to in Schedule-2 and issue a certificate thereof.

## Chapter - 5

### **Provision Relating to Chairman, Member and Registrar**

- 5.1 **Functions, duties and powers of Chairman** : In addition to the functions, duties and powers as referred to in Section 25 of the Act, the functions, duties and powers of Chairman shall be all other functions to carry out or cause to carry out as the Chief of the Council.
- 5.2 **Functions, duties and powers of the Registrar** : In addition to the functions, duties and powers otherwise mentioned in the Act and this Regulation, the function, duties and powers of the Registrar shall be as follows:-
- (a) To carry out all act and actions as the Administrator or Chief of the Council,
  - (b) To implement or cause to implement budget, plan and programme approved by the Council,
  - (c) To take responsibility of fund of the Council,
  - (d) To take registration book under its own responsibility,
  - (e) To carry out other acts designated, directed, delegated and ordered by the Council and Chairman.
- 5.3 **Remuneration of Registrar** : The Council shall give to the Registrar the monthly remuneration as prescribed in Schedule-7.
- 5.4 **Meeting allowance** : Meeting allowance to be obtainable by Chairman, Member, Registrar and Expert of the Council and Chairman, Member, Member-secretary and expert of the Subject Committee shall be as prescribed in the Schedule-7.

## Chapter - 6

### **Provision Relating to Post, Number of Positions, Class, Minimum Qualification and Vacancy Fulfillment of Employee of the Council**

- 6.1 **Post, number of positions, class and minimum qualification of employee of the Council** : (1) The post, number of positions, class and the minimum qualification required for such post shall be as prescribed in the Schedule-8.
- (2) If it has been deemed necessary to create new post for the Council other than as referred to in Sub-rule (1), the Registrar shall be required to submit to the Council mentioning thereof work load, financial responsibility to be incurred therefrom and sources thereon.
- (3) If submitted for creation of new post pursuant to sub-rule (1), the Council having considered the work load and also the financial responsibility to be incurred, deems necessary to create post, shall be required to request before the Ministry of Health for approval of number of positions.

(4) If the number of positions have been approved by the Ministry of Health as per request of the Council pursuant to Sub-rule (3), the Council shall create the number of positions as approved.

(5) Vacancy fulfillment Committee: (1) For the purpose of appointment of employee to the vacant post of service of the Council and recommend the name of appropriate candidate before the Chairman having selected such employee on the basis of principle and method as approved by the Public Service Commission, a Vacancy Fulfillment Committee shall be constituted as follows:-

- (a) Member of the Council designated by  
Chairman - Chairman
- (b) Member of the Council designated by  
Chairman - Member
- (c) Registrar - Member-Secretary

(2) The Vacancy Fulfillment Committee may invite the expert so concerned with the post to be fulfilled as expert in the meeting as and when required.

(3) All proceedings relating to meeting of the Vacancy Fulfillment Committee shall be as determined by the said Committee.

(4) The meeting allowance to be obtained by Chairman, Member, Member-Secretary and Expert shall be as prescribed in Schedule-7.

6.3 Appointment to be made on Contract : (1) The candidate so recommended for new appointment by the Vacancy Fulfillment Committee shall be given appointment on contract for maximum of two years at one time within 15 days from the date of recommendation and the notice thereof shall be required to be given to the candidate so concerned through the quickest means.

(2) The decision of appointment pursuant to Sub-rule (1) shall be made by Chairman.

(3) The Council may, if it deems necessary, on the recommendation of the Registrar, extend the period of contract not exceeding two years at one time of the employee whose appointment has been made pursuant to Sub-rule (1).

(4) The condition of service, facilities and period of service of employee appointed pursuant to Sub-rule (1) shall be as referred to in the contract paper.

6.4 No appointment to be made without the post : No one shall be allowed to appoint to the service of the Council without the post. If it has been found that the appointment so made, the salary, allowance including other facilities having received by such employee during the service of the Council shall be realized from the appointing officer.

## **Chapter - 7**

### **Miscellaneous**

7.1 Seal of the Council : (1) The seal of the Council shall be in the format and design as referred to in the Schedule -9.

(2) The seal of the Council pursuant to Sub-rule (1) shall be made as per the size prescribed by the Council and colour to be used in such seal shall be as prescribed by the Council.

(3) Any document to be issued on behalf of the Council shall bear the seal of the Council.

7.2 Notice of leaving profession or change of address to be given : If any registered Pharmacy professionalist has left Pharmacy Profession or changed the address such Pharmacy professionalist shall be required to give written notice thereof to the Registrar within one month.

7.3 Record of name registration required to be maintained up-to-date : (1) The Registrar shall be required to maintain up-to-date the name of each Pharmacy Professionalist whose name has been registered in the Council under this Regulation.

(2) The Council shall once in every three years publish publicly the name of Pharmacy Professionalist which has been maintained up-to-date pursuant to Sub-rule (1).

7.4 Details required to be made available to maintain up-to-date the record of name registration : (1) For the purpose of maintaining up-to-date the record of name registration of each registered Pharmacy Professionalist, the Pharmacy Professionalist by filling the up-to-date form in the format as prescribed shall be required to made available to the Council.

(2) The name of Pharmacy Professionalist who has not made available up-to-date detail form pursuant to Sub-rule (1) shall not be included in the up-to-date list.

7.5 Up to date fee : The Pharmacy Professionalist whose name has been registered in the registration book of the Council shall be required to enclose therewith up-to-date fee so determined in Schedule-1 while sending up-to-date detail pursuant to Rule 7.3.

7.6 Interpretation of Regulation : The power of interpretation of this Regulation shall be vested with the Council.

7.7 Power to remove difficulties : If any difficulties have been occurred unexpectedly on to the subject not directed or mentioned clearly as to be done in such way by the Act or this Regulation, the Council may remove such difficulties having managed proper provision complied with the provisions as referred to in the Act and this Regulation.

7.8 Delegation of authority : (1) The Council may delegate some powers from among the powers conferred to the Council under the Act and this Regulation to the Subject Committee, Chairman, Member, Registrar and Officer employee of the Council.

(2) The Chairman and Registrar may delegate some powers from among the powers conferred to the Chairman and Registrar under the Act and this Regulation to the Registrar and Officer employees of the Council respectively.

7.9 Determination of policy, guideline, procedure, condition, standard and infrastructure may be made : (1) For the purpose of obtaining the Objective of the Act and this Regulation, the Council may determine and issue policy, guideline, procedure, condition, standard and infrastructure as required on the subject as follows :-

(a) Operation of Pharmacy Profession in systematic, scientific and smooth way,



- (b) Standard and infrastructure for the establishment of educational institution and operation,
- (c) Evaluate and review the basis of recognition of the educational institution and curricula, conditions of admission, examination system and other necessary condition and infrastructure relating to thereof of such institution,
- (d) Necessary qualification to carry out Pharmacy Profession and determination of limitation of work of Pharmacy Professionalist.
- (e) Other necessary subject.

(2) It shall be the duty of all so concerned to observe or cause to observe the policy, guideline, procedure, condition, standard and infrastructure issued pursuant to Sub-rule (1).

7.10 Power to amend the Schedule : The Council may modify or change in the Schedule of this Regulation as and when required.

### **Schedule - 1**

(Relating to Sub-rule (1) of Rule 2.1, Sub-rule (5) of Rule 2.4 and Rule 7.5)

#### **Name Registration, Registration Renewal and Updating fee**

- (a) Name registration fee:
- |    |                                     |               |
|----|-------------------------------------|---------------|
| 1. | For Pharmacist                      | Nrs. 2000/-   |
| 2. | For Pharmacy assistant              | Nrs. 1000/-   |
| 3. | For Non-Nepalese Pharmacist         | Nrs. 15,000/- |
| 4. | For Non-Nepalese Pharmacy assistant | Nrs. 10,000/- |
- (b) Renewal fee :
- |    |                                     |             |
|----|-------------------------------------|-------------|
| 1. | For Non-Nepalese Pharmacist         | Nrs. 7500/- |
| 2. | For Non-Nepalese Pharmacy assistant | Nrs. 5000/- |
- (c) Name registration updating fee :
- |    |                        |            |
|----|------------------------|------------|
| 1. | For Pharmacist         | Nrs. 500/- |
| 2. | For Pharmacy assistant | Nrs. 300/- |

**Schedule - 2**

(Relating to Sub-rule (1) of Rule 2.2)

**APPLICATION FORM FOR REGISTRATION OF NAME**

To,  The Nepal Pharmacy Council  Kathmandu.	Black and white just snapped photograph of the applicant showing both ears
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I hereby submit this application mentioning thereof the following details to registrar may name as Pharmacist/ Pharmacy assistant in the Registration Book of the Nepal Pharmacy Council in accordance with Section 12 of the Nepal Pharmacy Council Act, 2057 (2000) and Rule 2.2 of the Nepal Pharmacy Council Regulation, 2059 (2002).

1. Full name and surname : .....  
Name .....  
(IN BLOCK LETTER)
2. Father's name: .....
3. Name of husband or wife if married: .....
4. Citizenship : .....
5. Permanent address: Zone: ..... District: .....  
Village Development Committee/Municipality .....  
Ward No.: ..... Tole: ..... Village: .....  
Telephone:..... Fax No.....  
E-mail: .....
6. Temporary address: Zone: ..... District: .....  
Village Development Committee/Municipality .....  
Ward No.: ..... Tole: ..... Village: .....  
Telephone:..... Fax No..... E-mail: .....
7. Address of correspondance : .....  
.....
8. Name of Institution, employed at present, if any: .....  
Address: .....

Post Box No:.....

Telephone No: .....

Fax No: .....

E-mail: .....

9. Name of institution proposed to be employed (In the case of non-Nepalese Pharmacy Professionalist only): .....

.....

Address: .....

Post Box No:.....

Telephone No: .....

Fax No: .....

E-mail: .....

10. Registered name prior to this in any professional Council or institution equivalent to that, if any :-

Name of such Council or institution : .....

Address:- .....

Post Box No:.....

Telephone No: .....

Fax No: .....

E-mail: .....

11. Details relating to educational qualification :-

(a) Ordinary

Serial No.	Obtained educational qualification	Faculty of Study	Year	Division	Remarks
1.					
2.					
3.					

(b) Professional

Serial No.	Obtained educational qualification	Faculty of Study	Year	Division	Remarks
1.					
2.					
3.					

12. Details relating to training

Serial No.	Name of degree	Name of Institution providing training	Year	Division	Remarks
1.					
2.					
3.					

The detail as mentioned above is true and correct in case it is proved false, I shall pay and bear as per law.

Applicant's :-

Signature:-

Full name, surname:-

Date:-

Note:- The applicant shall be required to enclose therewith the application three copies of just snapped passport size black and white photographs showing both ears and certificate of citizenship, original certificate of the educational qualification and training as mentioned in the application form as well as two certified copies of such certificates certified by an officer level employee of His Majesty's Government.

**Schedule - 3**

(Relating to Sub-rule (2) of Rule 2.2)

AFFIDAVIT

I ..... hereby promising to carry out honestly all the functions, duties and powers and pfoessional conduct as to be carried out as a Pharmacist/Pharmacy assistant in accordance with Nepale Pharmacy Council Act, 2057 (2000) and Nepal Pharmacy Council Regulation, 2059 (2002) and subject to other prevailing law, submit this affidavit. Further, I hereby agree to bear action against me as per law in case I have not carried out the functions, duties and preofessional conduct as to be carried out as a Pharmacist/ Pharmacy assistant as directed by the Nepal Pharmacy Council Act, Regulation and other Prevailing law.

Signature:-.....

Name:- .....

Address:- .....

Date:- .....

**Schedule - 4**

(Relating to Sub-rule (1) of Rule 2.4)

REGISTRATION BOOK

	Photograph of the applicant
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Registration No.:-

Name:-

Permanent address:- Zone: ..... District: .....

Village Development Committee/Municipality .....

Ward No.: ..... Tole: ..... Village: .....

Telephone No.:..... Fax No: .....

Temporary address: Zone: ..... District: .....

Village Development Committee/Municipality .....

Ward No.: ..... Tole: ..... Village: .....

Telephone No.:..... Fax No: .....

E-mail:

Father's name:

Employed institution and address:

Details relating to educational qualification and training:

Ordinary educational qualification

Serial No.	Obtained educational qualification	Faculty of study	Year	Division	Remarks
1.					
2.					
3.					

Professional educational qualifications

Serial No.	Obtained educational qualification	Faculty of study	Year	Division	Remarks
1.					
2.					
3.					

Training

Serial No.	Name of degree	Name of Institution providing training	Year	Division	Remarks
1.					
2.					
3.					

Date of decision of the Council:

Signature of certificate bearer:

Signature of the person filling

Date of registration:

the details:

Signature of Registrar:

Amendment and change in the details etc. (to be filled at the time of up dating name registration)

Date	Details	Signature of the person filling details	Signature of the Registrar	Remarks

**Schedule - 5**

(Relating to Sub-rule (1) of Rule 2.4)

Nepal Pharmacy Council

	Photograph of bearer of name registration certificate
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**NAME REGISTRATION CERTIFICATE**

Mr. ...., aged ....., a resident of ..... Zone ..... District ....., Municipality/Village Development Committee, Ward No. .... has completed the prescribed qualification to be completed for registration of name in the registration book of Nepal Pharmacy Council in accordance with the Nepal Pharmacy Council Act, 2057 (2000) and Nepal Pharmacy Council Regulation, 2059 (2002), now, therefore, this certificate has been issued having registered his/her name in the registration book of Nepal Pharmacy Council as Pharmacist / Pharmacy Assistant as per the decision of Nepal Pharmacy Council dated .....

Registration number:

Date of issuance of name registration certificate:

Signature:- .....

Name:-

Note:- In cases where the name registration of non-Nepalese Pharmacist / Pharmacy assistant has not been renewed, the validity of this certificate shall only be up to the period of two years from the date of issuance and incases where the renewal of name registration of such Pharmacist /Pharmacy assistant is to be made, such Pharmacist / Pharmacy assistant shall be required to submit an application before the Nepal Pharmacy Council at least 35 days in advance of termination of the validity of this certificate.

(Particular to be mentioned in the reverse page of name registration certificate)

**DETAILS OF RENEWAL OF NAME REGISTRATION**

(In the case of non-Nepalese Pharmacist / Pharmacy assistant only)

Period of renewal of name registration  _____	Date of decision of the Council for renewal of name registration	Signature of Registrar	Seal of the Council	Remarks
From      To				



## Schedule - 6

(Relating to Rule 2.5)

Subject:- Information of non-registry of name

Mr. ....

.....

Upon taking action into the matter, as per your application to this office dated ..... for the registration of name in the Registration Book of the Nepal Pharmacy Council, the Council, by a decision dated ....., decided not to register your name in the Registration Book owing to the ground as follows :

### Grounds of not registering name

- (a)
- (b)
- (c)

Signature:- .....

Date:- .....

Name:- .....

Registrar

## Schedule - 7

(Relating to Rule 5.3, Rule 5,4 and Sub-rule (4) of Rule 6.2)

### Meeting Allowance and Remuneration of the Registrar

(a) Meeting allowance (Each meeting)

- |    |  |            |
|----|--|------------|
| 1. | Chairman of the Council  | Nrs. 500/- |
| 2. | Member of the Council, Registrar and expert                              | Nrs. 400/- |
| 3. | Chairman of the Subject Committee  | Nrs. 400/- |
| 4. | Member of the Subject Committee, Member-Secretary and expert             | Nrs. 300/- |
| 5. | Chairman of the Vacancy Fulfillment Committee                            | Nrs. 400/- |
| 6. | Member of the Vacancy Fulfillment Committee, Member-Secretary and expert | Nrs. 300/- |

(b) Remuneration of the Registrar (Each month)

1. If any employee employed in the service of His Majesty's Government, assigned as the Registrar -
2. If any employee who is not employed in the service of His Majesty's Government has been assigned as the Registrar, he shall be entitled equivalent to the salary and allowance if any, entitled by the officer at least of level eight in accordance with the Nepal Health Service Act, 2053 (1996).

Nrs. 3000/-

### Schedule - 8

(Relating to Rule 6.1)

Class, designation, position, number of positions and minimum qualification for Service

Serial No.	Designation	Class	Number of position	Minimum qualification
1.	Administrative Officer	Third Class Officer	1 (one)	Obtained minimum of Bachelor or the degree equivalent to that on the subject of Humanity and Social Science or Commerce or Science and Technology or Law or education.
2.	Office Assistant	First Class Assistant	1 (one)	Passed minimum certificate level or the degree equivalent to that on the subject of Humanity and Social Science or Commerce or Science and Technology or Law or Education and obtained minimum 6 months training relating to computer operation or computer diploma.
3.	Sub-accountant	Second class assistant	1 (one)	Passed S.L.C. or the degree equivalent to that.
4.	Peon	Class less	1 (one)	Familiar to simple reading and working

## **Schedule - 9**

(Relating to Rule 7.1)

### Details :

There shall appear the words "Nepal Pharmacy Council in Nepali and English at the top and bottom between the inner and outer Circles and tablet and capsule of drugs at the left and right side respectively between the said circles and grinder (motor/peshal) marked Rx shall be placed in the middle of mouth of two wrinkled snakes and the said grinder (motor/peshal) shall be stand by a stick and there shall be mentioned 2058 and 2001 at the outer left and right side of wrinkled snakes respectively.